

CONFIDENTIAL

Rec Mgmt ☐

Jorme

25X1

8 June 1962

☐ CI Staff

Records Administration Office, DDS

Form 1943, Background Data (DAYREP)

1. Attached is a design of subject form. As we agreed, I am requesting 5,000 sets of this form from the ☐ ☐ The rest of the order will be purchased commercially after you see how the initial supply is working. I will wait to hear from you before ordering the forms from a private vendor.

2. I have talked with Office of Emergency Planning representatives and they want to attach a rider for 30,000 copies of the same form on CFS, NCR paper. This can be done with no extra charge to CIA. OEP will need to submit a copy of the form they want along with their riding requisition after we submit our requisition to the Government Printing Office. Our printing people have assured me of their cooperation in accomplishing this.

3. Please complete the attached Printing Services Requisition and send it and the design to ☐ GJ-56, for printing.

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Attachments

Distribution:

- Orig - Addressee
- 1 - Forms Management File Copy
- 1 - RAO Office File Copy
(Records Management 2-1 - Forms)
- 1 - "Hold" Copy for DDS

RAO/DDS/FMB/ ☐ smb (7 June 1962)

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ORIGINAL DOCUMENT MISSING PAGE(S):

Att.